

# Project Proposal

<b>Title:</b>	<b>Project Leader/Company:</b>
<b>Start Date:</b>	<b>Completion Date:</b>
<b>Project Contact:</b>	<b>Phone Number:</b>
<b>Address:</b>	<b>Email:</b>
<b>Summary of Project</b>	
<b>Project Objective</b>	
<b>Steps to Completion</b>	
<b>Time Frame Estimate/Schedule</b>	
<b>Responsibilities for Implementation</b>	
<b>Description of Project Budget Estimate</b>	
<b>Resources Needed</b>	
<b>Overall Benefits of Project</b>	
<b>Printed Name:</b>	<b>Position:</b>
<b>Signature:</b>	<b>Date:</b>